

WELLINGTON CENTRE OFFICE BUILDING
14643 Dallas Parkway, Suite 520
Dallas, Texas 75254
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PARKING RULES AND REGULATIONS

1. A parking card will be used to access the parking facility.
2. The parking card is to used at all times to operate the entrance to the parking facility. If your parking card does not work, contact the Security Guard on duty or the Management office.
3. Employees of tenants are authorized to park no more than one vehicle in the parking facility at one time, subject to the tenant's allotment of parking spaces and provisions in the tenant's lease.
4. Parking Cards will be distributed by the Security Guard and/or the Management Office.
5. We require that an Application for Parking be fully completed by each tenants' employee and signed by an authorized person prior to the issuance of a parking card.
6. Any parking cards lost, stolen or not returned will forfeit the \$20.00 deposit and the replacement card will be charged to the tenant at \$20.00 each.
7. Parking cards are not transferable to another person or vehicle without prior notification to the management office.
8. The speed limit in the Parking Facility is five (5) miles per hour. Repeated disregard for the speed limit may cause a loss of parking facility privileges.
9. If you are found guilty of disregard for or damage to any personal property in the Parking Facility, or of violation of any of these rules, or of damaging any Parking Facility equipment, you may have your parking privileges canceled and you may be subject to prosecution.
10. Clearance in the Parking Facility (both entrances) is 6' 8"; full size vans will fit only on level 3 (the entry level) and should park in one of the two "Special Permit" spaces which are close to the south entrance. Most large pickups, minivans, sport-utility vehicles, suburbans, etc. will fit up the ramps and must not park in the special spaces.
11. Please attempt to park in the center of the space. Cars that continually neglect to park between the lines will be subject to being towed from the Parking Facility.
12. Wellington Centre reserves the right to close the Parking Facility for repairs and maintenance and modification. When closing the Parking Facility for repairs, maintenance, or modifications, we shall seek to avoid any undo inconvenience to you.
13. We reserve the right to modify or change the parking rules and regulations or void parking cards. If your vehicle is violation of these parking rules and regulations, it will be subject to being towed away at your expense.
14. Large or oversized pick up trucks (extended cab and/or long bed) must park on the ends of lanes in such a way not to block the flow of traffic through the garage, but must not take more than one space.
15. No storing for more than 24 hours of vehicles in the parking facility without previous written consent from the management office.
16. All vehicles shall obey the marked directional signs which direct traffic flow through the garage.
17. Parking Permit stickers must be prominently displayed (on back window unless heavily tinted, then on the front windshield) on all vehicles while parked anywhere on the property.
18. Any employee of any tenant of the building should not park in the 1-hr visitor, regular visitor, or 15 minute delivery spaces at any time. If you have parking facility privileges, you must park in the garage. If you are surface parking only, you must park on the west side of the garage in the spaces marked "Wellington Centre Permits".
19. If you are driving a rental vehicle, please notify the management office of make, model and color so that should we need to contact you regarding the vehicle, we can find you.
20. If a tenant is having visitors, invitees, or temporary staff who will be on the property for more than one day, please notify the management office and provide vehicle information on each person.