

# Founders Square- Parking Application

Parker's Name:		Application Date:	
Employed by:		Work Phone:	
Employer's Address:	Suite #	Home Phone:	
Driver's License #:		License Plate #:	
Make of Car:	Model:	Color:	

## CONTRACT PARKING AGREEMENT:

**PAYMENT FOR YOUR CONTRACT PARKING SPACE IS DUE IN ADVANCE OR ON THE 1ST OF EACH MONTH. ACCOUNTS ARE CONSIDERED DELINQUENT IF NOT PAID BY THE 5TH OF EACH MONTH; A 10% SERVICE CHARGE WILL BE ACCESSED IF PAID AFTER THE 5TH OF EACH MONTH. ALL PARKING RATES ARE SUBJECT TO CHANGE FROM TIME TO TIME. WE WILL NOT BE RESPONSIBLE FOR, AND YOU AGREE TO HOLD FOUNDERS SQUARE AND ITS OWNERS MANAGERS, AGENTS AND EMPLOYEES HARMLESS FROM ALL LOSS OR DAMAGE, BY FIRE, VANDALISM, MIS-DELIVERY, THEFT, OR OTHERWISE, EXCEPT SUCH LOSS OCCASIONED BE GROSS NEGLIGENCE, AND THEN ONLY UP TO A MAXIMUM OF \$100. ALL ARTICLES LEFT IN YOUR CAR ARE AT YOUR OWN RISK. CONTRACT PARKING PROVIDES FOR IN AND OUT PRIVILEGES FOR PARKER ONLY. TO CANCEL YOUR CONTRACT, YOU MUST NOTIFY FOUNDERS SQUARE MANAGEMENT OFFICE IN WRITING, TEN DAYS PRIOR. THERE SHALL BE NO REFUNDS FOR PARTIAL MONTHS FOR ANY REASON. PARKING PRIVILEGES CAN BE REVOKED AT ANY TIME WITHOUT PRIOR NOTICE AT OUR SOLE DISCRETION. BY SIGNING THIS CONTRACT, YOU ACKNOWLEDGE THAT YOU HAVE READ THE RULES AND REGULATIONS, ATTACHED HERETO, AND THIS CONTRACT AND THAT YOU UNDERSTAND AND AGREE TO THE CONTENTS HEREOF.**

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Date

## PARKING RULES AND REGULATIONS

1. A Parking Application must be completed by the parker and approved by management prior to the issuance of a passcard. Passcards are not transferable and may not be loaned to friends, co-workers, or visitors.
2. Passcards are distributed by the Management Office and must be used at all times to access the parking facility. If your passcard does not work, contact the Security Console Operator or the Management Office. It is important to remember that these passcards must be used in entrance/exit sequence. FAILURE TO EXECUTE THIS SEQUENCE CAUSES THE COMPUTER TO AUTOMATICALLY LOCK OUT YOUR PASSCARD AND PREVENTS IT FROM OPENING ANY GATE UNTIL IT IS PLACED BACK IN PROPER SEQUENCE.
3. Employees of tenants are authorized to park in the Parking Facility, subject to the tenants allotment (if any) of parking spaces and provisions in the tenant's lease as well as approval by the Management Office. Specific contracts may be revoked at any time at our sole discretion for any reason we deem reasonable.
4. A deposit of \$15.00 for each card is required. If a card is lost, broken or warped a replacement card will cost an additional \$15.00. The deposit will be returned when the passcard is turned in, if it is in the same condition and not broken or warped.
5. The speed limit in the Parking Facility is **five (5) miles per hour**. Clearance in the Parking Facility is 7'0".
6. If you are found guilty of disregard for or damage to any personal property in the Parking Facility, or of violation of any of these rules, or of damaging any Parking Facility equipment, you may have your parking privileges cancelled and you may be subject to prosecution.
7. Please park in the center of each space. Cars that continually neglect to park between lines will be subject to being towed from the Parking Facility and cancellation of the Contract/Application for Parking.
8. Founders Square reserves the right to close the Parking Facility for repairs and maintenance and modification. When closing the Parking Facility for repairs, maintenance and modifications, we shall seek to avoid any inconvenience to you.
9. We reserve the right to modify or change parking rules and regulations or void passcards, as we deem necessary. If your vehicle is in violation of any of these parking rules and regulations, it will be subject to being towed away at your expense and possible termination of Contract/Application for Parking.

### DO NOT FILL IN THIS AREA, TO BE COMPLETED BY FOUNDERS SQUARE

Effective Date:	Mgmt. Approval:
Space #:	Access Card #:
Type of Space Assigned (check all that apply): <input type="checkbox"/> Reserved <input type="checkbox"/> Unreserved <input type="checkbox"/> Lease Allocated Space <input type="checkbox"/> Temporary Excess Space	
This Parker is: (check all that apply): <input type="checkbox"/> New, or, <input type="checkbox"/> A Replacement for: _____, previously in Space _____.	